

FIELD TRIP MENU REQUEST FORM

One field trip form per teacher - you should not use this form for more than one class.

Date Requested _____ Date Needed _____

Teacher's Name _____ School _____

Grade _____ Principal Signature _____

The time the students will be leaving

The food selection will be the same for all students, unless you have a student with a specific food need or allergy. Please place a check next to the food items you wish for all students to have.

On the day of the field trip each teacher must take a printed roster of their students and mark beside each child's name that takes a lunch. The day after the field trip, or the same day if the cafeteria manager is still at work, each teacher must turn in the original marked list of students.

- | Sandwich | Fruit/Vegetable | Milk |
|---|--|--|
| <small>Peanut Butter NO LONGER OFFERED</small> | ALL MUST BE CHOSEN | |
| <input type="checkbox"/> Deli Sandwich | <input type="checkbox"/> Carrot Sticks/Fresh Vegetable | <input type="checkbox"/> Chocolate Milk |
| <input type="checkbox"/> Turkey and Cheese Sandwich | <input type="checkbox"/> Fruit Juice (4 oz.) | <input type="checkbox"/> Strawberry Milk |
| | <input type="checkbox"/> Fresh Fruit (1/2 cup) | <input type="checkbox"/> White Milk |

Total Number of Lunches Requested _____

This part is to be completed by the School Cafeteria Manager or designee and initialized by the teacher or their designee. Once the food leaves the cafeteria, it is the responsibility of the teacher to maintain the safety of the food and the food must be temped and recorded prior to serving to the students.

Food Item	Temperature	Teacher Initial
Turkey and Cheese Sandwich or Deli Sandwich	_____	_____
Carrot Sticks/Fresh Vegetable	_____	_____
Fruit Juice	_____	_____
Milk	_____	_____

CNP Director's Signature _____